

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS
MINUTES - July 14, 2010**

A regular meeting of the Board of Licensure for Professional Art Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on July 14, 2010, at 1:30 p.m.

MEMBERS PRESENT

Fran Belvin, Chair
Gina Anderson
John Sykes
Lee Alcott

OCCUPATIONS AND PROFESSIONS STAFF PRESENT

Frances Short, Executive Director
David Garr, Deputy Executive Director

Lindsey Lane, Board Administrator

OTHERS PRESENT

James Grawe, Board Counsel

MEMBERS ABSENT

Theresa Meyer

CALL TO ORDER

Chair Belvin called the meeting to order at 1:33 p.m.

MINUTES

Ms. Anderson made a motion to approve the April 28, 2010 meeting minutes as presented. The motion, seconded by Ms. Alcott, carried.

FINANCIAL REPORTS

Ms. Alcott made a motion to approve the 2010 financial statements for April, May, and June as presented. The motion, seconded by Anderson, carried.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Short introduced Lindsey Lane as the Board's new Administrator in the place of Carla Claypool who has moved to another state.

Ms. Short discussed the draft Memorandum of Agreement to the Board and explained how the agreement would formalize the services that the Office of Occupations and Professions provides to the Board. This agreement will last for two years.

LICENSURE STATUS REPORT

Ms. Lane reported that there are currently 85 actively-licensed professional art therapists.

COMPLAINTS/OTHER LEGAL MATTER

No complaints to report on at this time.

Mr. Grawe brought copies of the updated Fee Regulation for the Board to review. The new regulation introduces a \$50.00 late Renewal Fee. If a licensee allows their license to lapse they will now receive a letter stating to stop practicing along with the new application for License Reinstatement. The Board asked Ms. Lane to draft a letter that states the new policies and allow the Board to review it at their next meeting. Ms.

Anderson made a motion to approve the new Regulations as they were presented. Mr. Sykes seconded that motion and it carried unanimously.

Ms. Lane gave each member of the Board a satisfaction survey from the Office of the Attorney General and asked them to please respond to the questions regarding Mr. Grawe's work and to please return them to her so she could forward them on to the Attorney General's Office.

APPROVAL OF APPLICATIONS FOR CONTINING EDUCATION

The following continuing education applications were submitted for approval:

Seven Counties Services, Inc. (July 30 program) – 4 hours, approved

Seven Counties Services, Inc. (August 9-11 program) – 19 hours, approved as long as they separate CEU's for each session.

Cabinet for Health and Family Services/Division of Mental Health & Substance Abuse (June 9-11 program) – 10 hours, approved

Cabinet for Health and Family Services/Division of Mental Health & Substance Abuse (July 18-22) – 28 hours, approved

A motion was made by Ms. Anderson to approve the continuing education applications as noted. The motion, seconded by Ms. Alcott, carried.

APPROVAL OF AUDITED RENEWALS

Ms. Anderson made a motion to approve the audited renewals with the following action:

Audited Licensee	Action
Kathryn K. Longroy	Approve with new evidence
Sarah C. O'Koon	Still needs 5 more CE hours. Board will contact for further information.

The motion, seconded by Ms. Alcott, carried.

OLD BUSINESS

Henry Gilliam Response Letters, Update – Tabled

NEW BUSINESS

No new business

APPROVAL OF TRAVEL

A motion was made by Ms. Anderson to approve travel for all eligible members attending today's meeting. The motion, seconded by Ms. Alcott, carried.

NEXT MEETING

The next meeting will be October 27, 2010 at 1:30.

ADJOURN

Having no further business to bring before the Board, Chair Belvin adjourned the meeting at 3:35 p.m.

(Signature on File)

Fran Belvin, Chair