

KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS
MINUTES - January 27, 2010

A regular meeting of the Board of Licensure for Professional Art Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on January 27, 2010, at 1:30 p.m.

MEMBERS PRESENT

Fran Belvin, Chair
Virginia Lee Alcott
Gina Anderson
Theresa Meyer
John E. Sykes

OCCUPATIONS AND PROFESSIONS STAFF PRESENT

Frances Short, Executive Director
David Garr, Deputy Executive Director
Carla Claypool, Board Administrator
Janet Cox, Administrative Specialist III
Susan Ellis, Contract Coordinator

OTHERS PRESENT

James Grawe, Board Counsel

MEMBERS ABSENT

None

CALL TO ORDER

Chair Belvin called the meeting to order at 1:38 p.m.

SWEARING IN NEW BOARD MEMBERS

Ms. Janet Cox, Office of Occupations and Professions, administered the Oath of Office to new board members, Virginia Lee Alcott, ATR-BC, LPAT and John E. Sykes, Citizen-at-Large.

Ms. Alcott was appointed to replace Ms. Kathleen Dowling, whose term expired, and will serve for a term expiring July 15, 2013; and Mr. Sykes was appointed to replace Ms. Katherine Elizabeth Davis, who resigned, and will serve for the remainder of the unexpired term ending July 15, 2010.

INTRODUCTIONS

Chair Belvin asked all in attendance to introduce themselves for the benefit of the new board members. In addition, Attorney Grawe gave an overview of the goals and duties of the board with a brief historical summary of the work performed by the board and Executive Director Short gave an overview of the responsibilities of the Office of Occupations and Professions.

MINUTES

Ms. Anderson made a motion to approve the October 21, 2009 meeting minutes as presented. The motion, seconded by Ms. Meyer, carried.

FINANCIAL REPORTS

Ms. Anderson made a motion to approve the financial statements for October, November and December 2009. The motion, seconded by Ms. Alcott, carried.

EXECUTIVE DIRECTOR'S REPORT

Wallet ID Cards – Executive Director Short advised the Board that, for many reasons, the Office is considering discontinuing the wallet ID cards which are now issued to new and renewing licensees. Director Short particularly emphasized that the wallet cards were being used inappropriately as “official” licensure verification which was not in the best interest of protecting the public. Ms. Short suggested that the online verification already available from the Board website would serve the same function as a wallet card and is available 24/7. Ms. Short wanted the Board’s feedback and after some discussion, the Board agreed to discontinue issuing the wallet ID cards. Director Short agreed to draft a general letter notifying licensees that the ID cards would no longer be issued for Ms. Claypool to mail out to all active licensees. Further, notification will be posted on the Board website.

Revised Administrative Fee Formula - Director Short announced that a new formula will be used to determine how all boards are billed for administrative services. Director Short explained that the new formula groups boards by the number of licensees and applies a base fee and a per-licensee charge accordingly. A handout was distributed to explain how the new formula was applied to the art therapy board. Effective July 1, 2010 (beginning FY2011), the art therapy board will be charged a base fee of \$1,000 plus \$35 per licensee.

LICENSURE STATUS REPORT

There currently are 84 actively-licensed professional art therapists.
The following people were licensed since the last Board meeting:

Applied for Licensure and Credentials Verified	Passed State Exam in November 2009
Tara Lynn Sorgi, ATR-BC Sharon Clippard Doering, ATR-BC	Jennifer Anne Beasley Amy Elizabeth Hazle Carol Ayn Miles Sara Boone Southerd

COMPLAINTS/OTHER LEGAL MATTER

Attorney Grawe gave an overview of the complaint process for the benefit of the new Board members.

LRC Amended Regulations – Status Report – Attorney Grawe reported that the amended regulations passed through the second committee and are now fully implemented. The Office of Occupations and Professions will assemble the new laws and regulations booklet and post a link to it on the Board website. Additionally, notification regarding the amendments will be posted on the web page.

APPROVAL OF APPLICATIONS FOR CONTINUING EDUCATION

The following continuing education applications were submitted for approval:

Kentucky Community Crisis Response Board, 21 hrs, approved as is.

Kentucky Autism Training Center, 27 hrs, approved as is.

Kentucky Autism Training Center, 26 hrs, approved pending receipt of additional information.

A motion was made by Ms. Meyer to approve the continuing education applications as noted. The motion, seconded by Ms. Anderson, carried.

APPROVAL OF AUDITED RENEWALS

Ms. Anderson made a motion to defer approval of audited renewals until the April 28, 2010 meeting, for the following licensees and reasons noted:

Audited Licensee	Reason for Deferment
Joan Marie Zehnder	Needs Four (4) more hours and additional documentation required to determine eligibility
Barbara Bickett	Hours need to be earned between 3/31/2009 and 3/31/2010; and need further documentation to determine eligibility

The motion, seconded by Ms. Alcott, carried.

OLD BUSINESS

Worker's Compensation Coverage – no further discussion necessary, no action taken.

Henry Gilliam Response Letters – Chair Belvin sent correspondence to the OIG requesting clarification before responding to Mr. Gilliam's question. No response was received to date. Chair Belvin will follow up with the newly appointed OIG and advise the Board at the next meeting.

House and Senate Committees on Appropriations and Revenue Letters- Per the Board's request at the October 21, 2009 meeting, Director Short advised the Board that letters were sent to the house and senate chairmen, requesting that no additional funds be transferred from the Board's budget to the General Fund. Director Short advised the Board that, despite the Board's request, she does anticipate more funds to be transferred in the future.

Art Therapy Credential Board (ATCB) Contract, Update – Susan Ellis, Office of Occupations and Professions, reported that the new ATCB contract has been signed by all parties and is now in place.

NEW BUSINESS

KRS 194A.540 Training Courses for Mental Health Professionals and Healthcare Providers – No action taken/not required to track under the LPAT laws and regulations.

APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Ms. Anderson to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Ms. Meyer, carried.

SCHEDULE UPCOMING MEETINGS

Regular Board meetings will be held on the following dates for 2010:
April 28, July 14, and October 27. Meetings will begin at 1:30 p.m.

ADJOURN

Having no further business to bring before the Board, Chair Belvin adjourned the meeting at 4:15 p.m.

(Signature on File)

Fran Belvin, Chair

Approved April 28, 2010