

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS  
MINUTES - February 23, 2011**

A regular meeting of the Board of Licensure for Professional Art Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on February 23, 2011, at 1:30 p.m.

**MEMBERS PRESENT**

Fran Belvin, Chair  
Marybeth Orton  
John Sykes  
Lee Alcott

**OCCUPATIONS AND PROFESSIONS STAFF PRESENT**

David Garr, Acting Executive Director  
Lindsey Lane, Board Administrator

**OTHERS PRESENT**

James Grawe, Board Counsel

**MEMBERS ABSENT**

Tracey Meyer

**CALL TO ORDER**

Chair Belvin called the meeting to order at 1:36 p.m.

**MINUTES**

Ms. Alcott made a motion to approve the November 10, 2010 meeting minutes with one small revision. The motion, seconded by Mr. Sykes, carried.

**FINANCIAL REPORTS**

Mr. Sykes made a motion to approve the 2010 financial statements for November and December as presented. The motion, seconded by Ms. Orton, carried. The Board discussed the cost in licensing cards and made the decision to bring the cards back for licensees to carry with them at all times. Ms. Lane will bring in an example for them to review in the April meeting.

**EXECUTIVE DIRECTOR'S REPORT**

Acting Executive Director, David Garr went over an audit questionnaire with the Board that the Auditors Office gave to the Office of Occupations and Professions. Mr. Garr explained that another Board that the Office of Occupations and Professions serves is currently being audited and it's always a good practice to look at how each board handles its processes and procedures. Attorney Grawe explained the Office of the Attorney General is currently looking into creating a Board Orientation for new members helping them understand what their roles are in handling Board issues. The Board will bring their responses back for the questionnaire to the April meeting.

**LICENSURE STATUS REPORT**

Ms. Lane reported that there are currently 88 actively-licensed professional art therapists.

**COMPLAINTS/OTHER LEGAL MATTER**

No complaints to report on at this time.

**APPROVAL OF APPLICATIONS FOR CONTINING EDUCATION**

The following continuing education applications were submitted for approval:

A motion was made by Ms. Orton to approve the continuing education applications as presented for full credit. The motion, seconded by Mr. Sykes, carried.

#### **OLD BUSINESS**

Ms. Lane asked the Board if they had any more ideas or suggestions regarding the new licensure laws and getting the word out to all contacts in the Art Therapy field that they must be licensed now, there's no longer a certification. Ms. Meyer submitted a letter to Ms. Lane before the meeting with drafted language she would like the schools and offices to receive from the Board regarding the licensure status.

#### **NEW BUSINESS**

Ms. Lane informed the Board it's time for their annual board elections. Ms. Orton nominated Chair Belvin to serve another term as chairman. Ms. Alcott seconded that motion and it carried.

#### **APPROVAL OF TRAVEL**

A motion was made by Ms. Orton to approve travel for all eligible members attending today's meeting. The motion, seconded by Ms. Alcott, carried.

#### **NEXT MEETING**

The next meeting will be April 27, 2011 at 1:00 with lunch!

#### **ADJOURN**

Having no further business to bring before the Board, Ms. Alcott made a motion to adjourn today's meeting. Ms. Orton seconded that motion and it carried.

Meeting adjourned at 4:42pm.

**(Signature on File)**

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**Fran Belvin, Chair**