

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS  
MINUTES - April 28, 2010**

A regular meeting of the Board of Licensure for Professional Art Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on April 28, 2010, at 1:30 p.m.

**MEMBERS PRESENT**

Fran Belvin, Chair  
Gina Anderson  
Theresa Meyer

**OCCUPATIONS AND PROFESSIONS STAFF PRESENT**

Frances Short, Executive Director  
David Garr, Deputy Executive Director  
Carla Claypool, Board Administrator  
Lindsey Thompson, Board Administrator

**OTHERS PRESENT**

James Grawe, Board Counsel

**MEMBERS ABSENT**

Virginia Lee Alcott  
John E. Sykes

**CALL TO ORDER**

Chair Belvin called the meeting to order at 2:05 p.m.

**MINUTES**

Ms. Anderson made a motion to approve the January 27, 2010 meeting minutes as presented. The motion, seconded by Ms. Meyer, carried.

**FINANCIAL REPORTS**

Ms. Meyer made a motion to approve the 2010 financial statements for January, February and March as presented. The motion, seconded by Anderson, carried.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Short introduced Lindsey Thompson, newly-hired board administrator, who will be attending various board meetings while in training.

*Board Compensation – KRS 309.131(5)* – Executive Director Short asked Attorney Grawe to interpret KRS 309.131(5) and advise if members of the Board are eligible to received reimbursement for mileage when the statue states that members of the Board shall not receive compensation, perquisite or allowance. After some researching, Attorney Grawe referenced KRS 12.070(5) which states that, "When a board, commission, or similar administrative body is established and no pay provision is made for compensation of members, members shall serve without pay, but may receive reimbursement for their actual and necessary expenses."

*Art Therapy Credentials Board Contract June 30 Expiration Date* – Director Short advised that the contract between the Board and the Art Therapy Credentials Board (ATCB) will expire on June 30, 2010, which is before the board is scheduled to meet again. Ms. Anderson made a motion to renew the ATCB contact as is. The motion, seconded by Ms. Meyer, carried.

*Art Therapy Credentials Board Contract Testing Fees* – Director Short advised the Board that KRS 309.135(2) and 201 KAR 34:020, Section 2(1) are contradictory. The statute states that, “To take an examination, the fee shall not exceed one hundred dollars (\$100), or, if a national examination is used, the amount of the fee shall not exceed the cost of the examination by more than twenty-five percent (25%)”

The regulation states that, “The fee for the written examination shall be \$100.” Ms. Meyer made a motion to change the administrative regulation to correspond specifically with the language of the statute. The motion, seconded by Ms. Anderson, carried.

*Reinstatement Form* – Director Short brought to the Board’s attention the need for a reinstatement form because the laws and regulations allow a licensee to reinstate their license during the suspension period. A draft reinstatement application was presented for approval by Ms. Claypool. It was decided to breakdown the \$300 fee mentioned in the second paragraph to read, “...\$300 (\$200 renewal fee, plus \$100 reinstatement)...” After much discussion, Attorney Grawe recommended that he begin the process to expand 201 KAR 34:020 to include a Section (5) Late Fee/\$50 and a Section (6) Reinstatement Fee/\$100. Ms. Anderson made a motion to accept the reinstatement application and recommendations. The motion, seconded by Ms. Meyer, carried.

*Renewal Postcards* – Director Short reminded the Board that the purpose of the renewal postcards is to direct licensees to the Board website where they can renew online or print a renewal form to mail in to the office for processing and also gain access to other forms and applications, laws and regulations, licensure verification, Board information and current announcements.

#### **LICENSURE STATUS REPORT**

Ms. Claypool reported that there are currently 85 actively-licensed professional art therapists.

The following person was licensed since the last Board meeting:

<b>Applied for Licensure and Credentials Verified</b>
Theresa Lynn Adamchik, ATR-BC

#### **COMPLAINTS/OTHER LEGAL MATTER**

No report

#### **APPROVAL OF APPLICATIONS FOR CONTINUING EDUCATION**

The following continuing education applications were submitted for approval:

*Seven Counties* – 6 hours, approved as is.

*Center for Professional Development and Continuing Education* – 3 hours, approved pending receipt of annual \$75 application fee.

*Kentucky Association of Sexual Assault Programs, Inc.* – 40 hours, approved as is.

A motion was made by Ms. Anderson to approve the continuing education applications as noted. The motion, seconded by Ms. Meyer, carried.

### APPROVAL OF AUDITED RENEWALS

Ms. Anderson made a motion to approve the audited renewals with the following action:

Audited Licensee	Action
Kathryn K. Longroy	Approve pending receipt of further documentation to be reviewed and approved by Ms. Meyer.
Sarah C. O’Koon	Denied request for approval of CEU hours earned outside of current renewal period. Letter to be sent advising of renewal and suspension periods.

The motion, seconded by Ms. Meyer, carried.

### OLD BUSINESS

*Henry Gilliam Response Letters, Update* – Tabled

### NEW BUSINESS

No new business

### APPROVAL OF TRAVEL

A motion was made by Ms. Meyer to approve travel for all eligible members attending today’s meeting. The motion, seconded by Ms. Anderson, carried.

### NEXT MEETING

The next meeting will be July 14, 2010 at 1:30.

### ADJOURN

Having no further business to bring before the Board, Chair Belvin adjourned the meeting at 4:45 p.m.

**(Signature on File)**

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**Fran Belvin, Chair**

**Approved July 14, 2010**