

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS
MINUTES - JANUARY 25, 2012**

A regular meeting of the Board of Licensure for Professional Art Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on January 25, 2012, at 1:30 p.m.

MEMBERS PRESENT

Fran Belvin, Chair
Marybeth Orton
Lee Alcott
John Sykes
Stewart Bridgman

OCCUPATIONS AND PROFESSIONS STAFF

Adriana Lang, Board Administrator
Jeremy Horton, Deputy Executive Director
Courtney Bourne, Executive Director

OTHERS PRESENT

James Grawe, Board Counsel
LaTasha Buckner, Public Protection Cabinet

CALL TO ORDER

Chair Belvin called the meeting to order at 1:35 p.m.

OATH OF THE OFFICE

Carolyn Benedict of the Office of Occupations and Professions swore in new Board Member Stewart Bridgman Jr. Mr. Bridgman's term will expire in 2015. The Board welcomed Mr. Bridgman.

MINUTES

Ms. Alcott made a motion to approve the October 20, 2011 meeting minutes, as presented. The motion, seconded by Ms. Orton, carried unanimously.

FINANCIAL REPORTS

Mr. Horton introduced the new Financial Report and provided a detailed explanation of the new format as well as the breakdown expenditures. Ms. Orton made a motion to approve the financial reports as presented. The motion, seconded by Mr. Sykes, carried unanimously.

O&P Report

Mr. Horton provided the following report:

- 1) Introduced Ms. Lang as the new Board Administrator.
- 2) Memorandum from Shannon Tivitt regarding the Office of Inspector General discontinuance of investigative service to the Boards under the Office of Occupations and Professions.

3) New image or suggestions for the new website should be forward to Ms. Lang so she can send it to the IT Section.

LICENSURE STATUS REPORT

Ms. Lang stated that she will query the report and send it to the Board members via e-mail.

COMPLAINTS/OTHER LEGAL MATTER

No complaints to report on at this time.

Mr. Grawe provided an update on the ongoing draft of legislations and stated that he would communicate with the Board members via e-mail throughout the legislative process.

APPROVAL OF CONTINUING EDUCATION

The Board reviewed and deferred a Continuing Education application from the Kentucky Domestic Violence Association for the 13th Annual Ending Sexual Assault and Domestic Violence Conference due to insufficient information.

OLD BUSINESS

Ms. Lang informed the Board that the letter regarding new legislations has been mailed to the schools from the lists provided by the Board members.

NEW BUSINESS

The Board discussed the status of the proposed legislation and creating an Associate Art Therapist license. Ms. Belvin reported on the efforts of getting the legislation passed and Mr. Bridgman agreed to contact Sheila Schuster to work on the passage of the proposed legislation. The Board agreed to amend the proposed legislation for the 2012 session.

The Board scheduled the 2012 Board Meeting for April 25, July 11 and October 14. The Board Meeting will begin at 1:30 p.m. and lunch served at 1:00 p.m. All Meeting will be held at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky.

APPLICATIONS REVIEW

Renewals:

Mr. Horton explained that Becky Hunger submitted her renewal online and she was accidentally overcharged \$300.00 instead of \$200.00. He stated that he notified the IT section of the issue and the problem is being corrected so no other licensees are overcharged in the future. The Board expressed concerns and asked staff members to have the online renewal taken down until the problem is resolved. The Board authorized staff members to issue a refund of the amount of \$100.00 to Ms. Hunger and to further issue refunds to anyone else that claims and proofs that an overcharge occurred due to the online system error. Ms. Orton made a motion to approve Ms. Hunger's renewal. The motion, seconded by Mr. Sykes, carried unanimously.

APPROVAL OF TRAVEL

A motion was made by Ms. Orton to approve travel for all eligible members attending today's meeting. The motion, seconded by Mr. Sykes, carried unanimously.

NEXT MEETING

The next meeting will be April 25, 2012 at 1:30 p.m., lunch served at 1:00 p.m.

ADJOURN

Having no further business to bring before the Board, Ms. Orton made a motion to adjourn today's meeting. The motion, seconded by Mr. Sykes, carried unanimously.

Meeting adjourned at 4:50 pm.



Fran Belvin, Chair